

25 FEB 1970

MEMORANDUM FOR: Director, [REDACTED]

SUBJECT : The Transfer or Disposal of the [REDACTED]

REFERENCE : Memo dtd 28 May 69
Subject: Release [REDACTED]

1. In accordance with the provisions of the Federal Property Management Regulation 101-47.402-2, the Agency is responsible for the expense of physical care, handling, protection, maintenance, and repairs of the property pending transfer or disposal for not more than 12 months, plus the period to the first day of the succeeding quarter of the fiscal year after the date of receipt by the disposal agency which was 24 December 1969. Therefore, the Agency's responsibility for the [REDACTED] could continue until 31 December 1970. In the event the property is not transferred or disposed of during this period the expense of physical care, etc., of the property from and after the expiration date shall be reimbursed to the holding agency by the disposal agency.

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3. The following figures represent the monthly cost for the caretaker service and the estimated utility charges:

a. Contract caretaker service	\$ 500.00
b. Telephones	10.00
c. Water	9.00
d. Electricity	300.00
e. Heat	140.00
f. Heating and air condition maintenance contract	48.00
g. Reserve funds	<u>100.00</u>

Monthly Total \$1,117.00

4. [] the six months cost for this service, it is requested that funds in the amount of \$6,702 be transferred to the Office of Logistics and that appropriate costs be included in your Fiscal Year 1971 budget.

Signed: John F. Blake

John F. Blake

Director of Logistics

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